**CONTRA COSTA COLLEGE**

**Classified Senate Council Minutes**

**Date: 5/17/21**

**Time: 12:30PM-1:30PM**

**Location:** <https://4cd.zoom.us/j/95597236569>

Attending: Brandy, Michael Simpson, Michael Zephyr, Zaira Sanchez, Jenna Hornbuckle, Kate Weinstein, Kelly Ramos

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| **Item** | **Discussion** | **ACTION ITEMS** |
| 1. **Call to Order with Introduction of Guests**
 | * 12:30pm
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| **2. Action Items** | * Michael S. motions to approve agenda, Michael Z. seconds
* Kate motions to approve minutes, Michael S. seconds
 | * Agenda approved
* Minutes approved
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| 1. **Agenda Items**
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| * 1. JobLinks Update
 | * Created in Grow4cd, link will go out on Wednesday. Sign up for JobLinks
* Review of agenda
* Michael volunteers to monitor the Q+A
* Rooms caped out at 299
* Working on getting livestreamed on YouTube if goes over 299
* What other activities can we do?
* Suggestion: scavenger hunt (online)
* Suggestion: Chair yoga
* Crazy Mug, best jammie bottoms
* Do leave requests need to be sent for JobLinks? Probably a good idea: June 3rd 9-12:30. Should mention this to other campuses
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| 1. Elections
 | * Ballots will be going out after this meeting. Vote is voice, there is a flyer with link to ballot. Going until 28th
* Encourage people to vote
* No secretary or president interest, so can nominate self
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| 1. BP18.04
 | * Academic and Classified Senate budget guidelines
* Academic get a bonuses/honorarium, getting funds for substitute or overtime, Classified is asking for parity
* What do we call executive officers? What is terms for elected officials?
* Be clear about expenses that are excluded
* Chancellor in support of using CS funds for using for leadership institute. Prior administration did not agree. Therefore need clarification.
* Confusion about committee work—asking to clarify
* No opposition to changes
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| 1. Return to Campus
 | * District guidelines review for feedback
* Who will determine what services are not conducive to remote? Not the district—student services will determine this. Concern for the way in which it might be used by managers. Local 1 reps and CS reps are present for these. How do we resolve if manager asks you to come back but you’ve been doing remote successfully? What does this look like?
* Question about wearing masks since new CDC recommendation? No decision yet. Library open Tues+Wed and will continue to require masks.
* Questions about rotating staff schedules
* Kiosks available
* Create one-on-one opportunities that are safe
* A variety of formats will be offered
* Conversations with manager about returning. Feeling like you were heard?
* Is it part of our hire package to be in person? Talk to Local 1
* Temporary agreement ends June 30th. Managers need to talk to Local 1.
* 4-10 schedule still in effect for Summer
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| 1. **College Committee Reports**
 | * Planning: program review to eLumen next fall, form will not change, approved product management software for strategic initiatives tentative date for retreat set
* Operations: planning for return to work, not much has changed, HVAC still going on for preparing. No expectations currently. Tim Harrision-proposing a system to get new ideas/improvements to operations
* Budget: CARE=HERF, awarded 6mil, different departments ask for funds, modification and enhancement of distance education is needed
* Student Success: distance education survey sent out, students were asking for more online courses, but issue with method of survey since they sent out to only current students of current semester, so anyone who left didn’t get feedback. Also came out after Fall schedule out.
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| 1. **Open Discussion**
 | * Demetria was selected as state classified senate employee of the year!!!
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| 1. **Adjournment**
 | * Adjourned 1:32pm
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